

**PROCEEDINGS OF THE BROWN COUNTY
PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE**

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Planning, Development & Transportation Committee** was held on Monday, June 1, 2010 in Room 161 of the AG & Extension Center, 1150 Bellevue Street, Green Bay, WI

Corrected

Present: Norb Dantine, Bernie Erickson, Mike Fleck, Dan Haefs, Dave Kaster
Also Present: Tom Hinz, Jayme Sellen, Judy Knudsen, Chuck Larscheid,
Brian Lamers, Chuck Lamine, Cole Runge, Bill Bosiacki, Jim Wallen,
Pat King, Supervisor Bill Clancy
Richard Heath – Bay Lakes Regional Planning
Fred Monique - Advance
Other Interested Parties

I. Call Meeting to Order:

The meeting called to order by Chairman Bernie Erickson at 5:32 p.m.

II. Approve/Modify Agenda:

Motion made by Supervisor Fleck and seconded by Supervisor Kaster to approve the agenda. MOTION APPROVED UNANIMOUSLY

III. Set Date and Time for Regular Meeting:

IV. Approve/Modify Minutes of Regular Meeting of May 26, 2010:

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to approve. MOTION APPROVED UNANIMOUSLY

1. Review Minutes of:

- a. Harbor Commission (April 12, 2010)
- b. Planning Commission Board of Directors (February 3, 2010:

Motion made by Supervisor Dantine and seconded by Supervisor Kaster to receive and place on file 1 a & 1b. MOTION APPROVED UNANIMOUSLY

Highway:

2. WI DOT Update:

Jill Michaelson, Supervisor of the Hwy 29 connectivity study, and Rick Laux, Project Leader, were present from the State of Wisconsin, Department of Transportation to give an update on the project. Ms. Michaelson first gave a description of the project including location and need, along with an explanation of the four alternatives being considered. She stated that since the December 2009 Kick-Off meeting, presentations have been given to the Village of Bellevue, the Town of Ledgeview, along with *the first of two public informational meetings. Public outreach to date includes: 2 local officials'

meetings, the most recent having been held on May 19, 2010; a public information meeting held on February 11, 2010; a meeting with the Village of Bellevue on May 26, 2010 as well as this meeting. The DNR and CN Railroad have also been met with and public involvement will continue.

Several handouts were distributed including a brochure describing the four alternatives for WIS 29 connectivity determination. Ms. Michaelson stated that the public was asked to review and rate the four alternatives and *their responses were as follows:

- #1 – Less cost and impact, however not a good option in that it does not address problems.
- #2 – Makes most sense and is cost effective
- #3 – Takes traffic away from residential areas
- #4 – Takes traffic away from residential areas, is safer, and better for future development

Ms. Michaelson reported that a WIS 29 Connectivity Determination Selection Summary dated 5/19/2010 from the WIS DOT determined it is their finding that Alternative #1 does not meet the purpose and need of the project and was therefore eliminated from evaluation and selection. Alternatives 3 & 4 Grade Separation Structure is estimated to cost between \$1 and \$1.5 million to construct. *This would eliminate the need to replace the side tracks. At-grade crossings for alternatives #3 and #4 would cost an estimated \$1.44 and \$1.47 million, respectively. It is their opinion that Alternative #2 has the lowest cost for real estate acquisition, for construction, and for side track replacement. *There would be an at-grade rail crossing and side track replacement as mitigation for severing the railroad yard. It also has the least amount of land conversion, property relocations, and the least amount of environmental impact. Therefore #2 is the preferred choice of the WI DOT.

Also distributed were the following communications:

- Letter from the Department of the Army, Corps of Engineers, to the WDOT
- Letter from the State of WI DNR, to the DOT dated April 13, 2010, stating that Alternative #2 is the preferred.

Brian Lamers, Brown County Highway Commissioner, and Chuck Lamine, Brown County Planning Department addressed the committee, referring to their correspondence which was distributed and is attached. Their position on a preferred alternative is to support Alternative #2 for the following reasons:

- Was included in the original plans designed for the CTH EA corridor.
- Is reflected in adopted Comprehensive and Development Plans.
- Potentially has the least environmental impacts.
- Has the least impact on area landowners
- Will provide a safe and efficient connection to I-43 at a much lower cost than the other build options.

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to suspend the rules to allow interested parties to speak.
MOTION APPROVED UNANIMOUSLY

Aaron Oppenheimer – Administrator, Village of Bellevue

Mr. Oppenheimer stated that the Bellevue Village Board unanimously supports alternative #4 as the preferred route for the following reasons:

- Serves as the safest route by providing the greatest site distance and ideal intersection design.
- Most advantageous for commercial development by providing maximum visibility.
- Protects existing residential property owners in the Meadow Circle Subdivision and Manitowoc Road
- Public input from residents at an open house rated Alternative 4 higher than #'s 1 and 3, and equal to #2.

Jeff VanStraten, Chairman, Town of Ledgeview

Mr. VanStraten stated that Ledgeview supports Alternative #2 for the following reasons:

- Is reflected in the adopted Ledgeview Comprehensive Plan and related Ledgeview Business Park Master Plan
- Has the least impact on area landowners.
- Potentially has the least environmental impacts.
- Will provide a safe and efficient connection to I-43 at a much lower cost than the other options.

Scott Brosteau – Engineer for Ledgeview

Stated that Ledgeview has spent thousands of dollars in infrastructure as Alternative #2 was in the Comprehensive Plan for the area. These dollars were spent on sewer/water projects including a line for the Central Brown County Water Authority. They have right-of-way in the corridor and plans for a business park in the I43-MM area

The following residents addressed the committee, stating their reasons to support Alternative #4. All expressed concerns and would be affected as they live on the Alternative #2 route.

Donna Krings – Meadow Circle – Ms. Krings indicated she had not been notified that this County Board committee was addressing this issue until Supervisor Kaster knocked on her door.

Barbara Krause – Meadow Circle

John Herlache – Meadow Circle

Motion made by Supervisor Haefs and seconded by Supervisor Kaster to return to regular order of business. MOTION APPROVED UNANIMOUSLY

*When asked by Supervisor Kaster to move forward, Brian Lamers stated that they could try to move forward with the project from CTH JJ to Willow Road if all permitting and right of way clearances are in place. Mr. Oppenheimer stated he is willing to meet with County staff to discuss this further.

Motion by Supervisor Haefs and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

3. **Discussion and Possible Action re: WI Hwy 29 and Cty Rd EA connectivity determination options 1-4. *Held for one month:***

Motion by Supervisor Haefs, seconded by Supervisor Fleck to refer to staff to meet with the Planning Commission and other interested parties for further discussion of alternatives, factoring in a review of development and costs, and return at the June 28, 2010 meeting for further discussion. MOTION APPROVED UNANIMOUSLY

4. **Identify and Evaluate County Trunks running through municipalities:**
Highway Commissioner, Brian Lamers, distributed a map showing city streets which are county responsibility, i.e. Oneida Street, along with a copy of State Statute related to County Highways.

Motion by Supervisor Kaster and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

5. **Budget to Actual – April 2010:**

Motion by Supervisor Dantine and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

6. **Director's Report:**
Mr. Lamers distributed a report on Highway employees working over 12 hours during the period from 4-1-10 to 4-15-10, stating most occurrences related to state bridge deck repair, and for testing conflict monitors (attached).

Motion by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

Fred Monique:

7. **Advance Update:**
Fred Monique of Advance was present with an update. Advance has four core programs including the following:

Business Assistance Center and Incubator – As of April 2010, the incubator facility has 24 tenants resulting in 95% of the office space being leased and 16% of the light industrial space being least.

Business Retention – Sixty-five formal business retention calls were conducted representing 6,169 employees on Brown County businesses.

Business Recruitment – Advance was the initial point of contact and was instrumental in assisting in the location for Globe University to open a facility in Millennium Park near Hwy 172 and GV. They will open this summer and will employ 170-200 people. Within the past six months Advance has responded to 21 prospects, and 16 requests for incentives, market, demographics, and/or economic indicator information. They have completed a preliminary market study for a grocery store in the downtown Green Bay area.

Business Development. – Began administering and promoting the Brown County Revolving Loan Program and have met with two existing in-process applicants and have had discussions with two potential new applicants.

(Please see the attached for further details)

Motion by Supervisor Dantine and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

Highway/Planning Commission::

8. Updates on CTH GV (standing item)

Report as included in packet material was noted.

Motion by Supervisor Dantine and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

Planning and Land Services:

Land Information – No Agenda Items

Planning Commission

9. Bay-Lake Regional Planning Commission:

a. Bay-Lakes Projects from the past 12 months:

Richard Heath of Bay-Lake distributed a handout depicting historic levy rates of Bay-Lake Regional Planning Commission and the money generated from those rates. He highlighted meetings and communications during the period of July 2009 to January 2010, projects from the past 12 months, along with potential and pending Brown County and community focused projects.

(See attached)

Motion by Supervisor Haefs and seconded by Supervisor Kaster to receive and place on file.

MOTION APPROVED UNANIMOUSLY

b. Resolution re: Brown County to withdraw from the jurisdiction of the Bay-Lake Regional Planning Commission:

Mr. Lamine indicated he has discussed this issue with County Executive Hinz and they have included that the cost of Bay-Lakes does not warrant less planning staff. Their recommendation was to approve withdrawal.

Motion by Supervisor Haefs and seconded by Supervisor Dantine to approve withdrawal from the Bay-Lake Regional Planning Commission. Roll Call:

Ayes: Dantine, Erickson, Fleck, Haefs, Kaster

MOTION APPROVED UNANIMOUSLY

10. **Budget Status Financial Report for April 2010:**

Mr. Lamine reported that all categories are progressing as anticipated.

Motion by Supervisor Haefs and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

Property Listing:

11. **2009 Property Listing Annual Report:**

Jim Wallen reported that the majority of effort for the last year was dedicated to producing the annual assessment roll and related maps. Recent initiatives and projects were highlighted, along with parcel activity as included in packet material.

Motion by Supervisor Haefs and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

12. **GPS Project/Equipment Update:**

Pat King reported that in September 2009 new GPS equipment was received, making the department more efficient. He reported that the WI DOT requested information on corners controlling the public land survey system lines affecting the upcoming USH 41 reconstruction project and agreed to pay \$28,000 toward the work to reset and monument the corners.

Motion by Supervisor Fleck and seconded by Supervisor Dantine to receive and place on file. MOTION APPROVED UNANIMOUSLY

13. **Budget Status Financial Report for April 2010:**

All expenditures are within anticipated levels and budgeted revenues are at or above projections.

Motion by Supervisor Dantine and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

Zoning:

14. **2009 Annual Report:**

Bill Bosiacki highlighted expenditure, revenue, and levy impacts per program in the Brown County Zoning 2009 Annual Report. Also covered was the numbers of sanitary permits issued, along with information on gravity flow onsite waste systems, pressure onsite waste systems, holding tank pumping reports, property transfer inspections and maintenance program, number of shoreland permits issued and inspections completed.

Motion by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

15. **Budget Status Financial Report for April 2010:**

All categories are progressing as anticipated.

Motion by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

Port & Solid Waste:

16. 2010 Port of Green Bay Strategic Plan – Request for Approval:

The 2010 Strategic Plan (attached) highlights the significance of the Port, the Port of today, the Port and the Environment, Economic Impact, Strategic Themes, Open Markets, Sustainable Economics, Expand Markets & Revenue, and Autonomous & World Class Operations. Chuck Larscheid indicated that the final plan adopted by Brown County for the Port of Green Bay will be implemented annually through the creation of an annual operating plan created by the Harbor Commission. This plan will include specific goals and objectives for the Harbor Commission and staff to accomplish during the calendar year. The operating plan will be created by July 1 of each year for the following year for incorporation into the annual budget.

**Motion by Supervisor Dantine and seconded by Supervisor Fleck to approve.
MOTION APPROVED UNANIMOUSLY**

17. April Solid Waste Financial Report:

Chuck Larscheid reported that vehicle and grounds repairs are up due to MRF front end loader and building. New Transfer Station Contract begun mid-year is more expensive than budgeted and recycling markets have lowered the amount the County reimburses to recycling customers in Other Expenses.

Motion by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

18. April Port Financial Report:

Larscheid reported that expenses in the month of April covered memberships to the American Association of Port Authorities, the Great Lakes Association, travel to Washington DC for Congress lobbying, along with contracted services for the Highway Department Bay Port cell reconstruction and Hwy 41 embankment study.

Motion by Supervisor Dantine and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

19. Resolution re: Change in Table of Organization Port & Solid Waste:

Larscheid reported that because the Recycling Manager resigned, a study was completed by Human Resources in conjunction with Port and Solid Waste. This study determined that recycling program responsibilities have decreased due to the transfer to Outagamie County, however, some recycling program duties remain in addition to increased responsibilities in the Household Hazardous Waste Program and increased projects with the Port. Therefore, the study determined that a Facility Manager would better serve the needs of the department. The Recycling Manager received a total salary of \$49,152. Human Resources has proposed that the Facility Manager be paid \$50,627, or a fiscal impact of \$1,475.

Comments by the committee resulted in concerns that the new employee would be paid more than the employee who resigned after eight years. Mr. Larscheid explained that because the County has frozen raises, many employees have not had an increase for several years. After a lengthy discussion, it was suggested that the salary of the new employee remain the same as the old with a zero fiscal impact.

Motion by Supervisor Dantine and seconded by Supervisor Fleck to approve the resolution keeping the salary of the new employee at the same rate as the old employee, with a zero fiscal impact.
MOTION APPROVED UNANIMOUSLY

20. Director's Report:

Mr. Larscheid highlighted the following activities during the last reporting period:

- Renard Isle – Are working with the Corp of Engineers regarding building of a causeway. Because Green Bay owns the land, they have agreed to sign off on Wisconsin Chapter 30 (water quality certification) as long as all parties work toward making the causeway permanent.
- Solid Waste Board – The Board has voted to demolish the old Johanski house at the East Landfill.
- Negotiations with Oneida Seven Generation continue regarding a gasification project
- Transfer Station – An agreement has been reached. A Letter of Intent will be drafted by Corporation Counsel and sent to the Solid Waste Board and this committee for approval.
- Brown, County, & Outagamie Counties Solid Waste Recycling Partnership – Have been working to develop a financial operation plan to market the MERF additional tonnage. An agreement has been reached with Oneida to take their recyclables.
- Ashwaubenon has indicated they are willing to sign with Brown County regarding a recycling agreement, leaving the private sector.

Motion by Supervisor Fleck and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

UW-Extension:

21. Report of results of 2009 USDA Household Food Security Survey of Brown County Food Pantry Users:

Karen Early, Family Nutrition Educator, gave a presentation on the results of the Household Food Security Survey conducted on Brown County Food Pantry users. She explained the purpose was to compare findings over a five year period. Interviews were done with 713 participants. Several questions were asked including age, ethnicity, education level, gender, reasons for food insecurity, etc. Ms. Early agreed to provide a final report when it is complete.

22. Budget Status Financial Report for April 2010:

A Budget Status Financial Report was distributed and is attached.

Motion by Supervisor Dantine and seconded by Supervisor Fleck to receive and place on file. MOTION APPROVED UNANIMOUSLY

23. Director's Report:

Ms. Knudsen highlighted the following activities:

- Breakfast on the Farm will be held on Sunday, June 6, 2010 from 8 a.m. to 12 noon at the Brickstead Dairy – 1734 Wayside Road, Greenleaf. This event is sponsored by Brown County Dairy Promotions.
- Horticulture issues are being addressed concerning Ash trees, fruit crops, and bugs.
- A community garden will now be available on property at the Brown County Jail and old Mental Health Center property.

- Channel 26 has been offering gardening segments each Friday
- UW Extension will be involved with the upcoming Botanical Garden Walk

Motion by Supervisor Dantine and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

Other:

24. Discussion re: Wind Turbines:

As there has been no further information from the Health Department at this time, Supervisor Fleck suggested that a resolution be drafted regarding ground water safety. Supervisor Dantine asked that the resolution specifically include the towns of Rockland, Morrison, Holland, and Wrightstown. Supervisor Clancy asked that the decibel level be addressed and Chairman Erickson stated he understood the Health Department is looking at that. (No one was present from the public to speak on this issue.)

Motion by Supervisor Fleck and seconded by Supervisor Kaster to refer to Planning Department and legal counsel to draft a resolution regarding ground water safety.

**Amended by Supervisor Dantine to specifically address the towns of Rockland, Morrison, Holland, and Wrightstown.
MOTION APPROVED UNANIMOUSLY**

25. Airport – Budget Status Financial Report for April 2010

26. Register of Deeds – Budget Status Financial Report for March & April 2010

Motion by Supervisor Dantine and seconded by Supervisor Kaster to receive and place on file. MOTION APPROVED UNANIMOUSLY

27. Audit of Bills:

Motion made by Supervisor Fleck and seconded by Supervisor Dantine to approve payment of bills. MOTION APPROVED UNANIMOUSLY

**28. Such Other Matters as Authorized by Law:
Next Agenda – WIS DOT Update**

Motion made by Supervisor Dantine and seconded by Supervisor Fleck to adjourn at 9:40 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel
Recording Secretary